

St Dennis Parish Council
Minutes of the Ordinary Council Meeting held at St Dennis Methodist
Chapel on Tuesday 3rd August 2021 at 7.00pm

The Chair welcomed all present to the August meeting of the Parish Council. Informing all that whilst the Covid regulations have been eased facemasks, are expected to be worn whilst entering and leaving the building. They may be removed when seated, but this is down to the preference of the individuals attending.

Present: Cllr Clarke (Chair), Cllr Taylor, Cllr Mrs T Edmunds, Cllr Lodomez, Cllr Jones, Cllr Burnett, Cllr Sinnott.

In Attendance: Lynn Clarke Clerk, Sharon Davey Administrator, Cornwall Cllr Dick Cole, Rev Paul Arthur and a representative from Imerys.

82/21 Apologies.

Cllr Kelsey, Cllr Harwood, Cllr Mr N Edmunds. Apologies accepted.

83/21 Declarations of Interest.

None. Cllr Clarke reminded those present that if any matter arises during the course of the meeting, advice should be sought from the Clerk and the Chairman before continuing.

84/21 Public Participation (to include Cornwall Councillors Report).

- a) **Public Participation:** The General Manager from Imerys was welcomed to the meeting and given the floor. The General Manager invited questions from Cllrs. Cllr Sinnott asked if secondary aggregate would take over from clay that is currently being produced. It was confirmed by the General Manager that this would not be the case, whilst the tonnage of aggregate being produced has risen above the tonnage of clay, the aggregate is not as financially viable for Imerys. The company has started to export aggregates from Fowey to the South East of the country and demand is expected to continue for some time to come with the building of the new A30 and other developments in the pipeline.
- Cllr Clarke enquired if the old Burngullow site was still being used, and was informed that it is still in use, but mainly as a storage facility.
- Cllr Clarke went on to ask if there were any changes within Imerys that will affect the Parish.
- The General Manager informed of the potential for lithium mining to be undertaken on a commercial basis in the coming years due to the specific type of granite that can be found in certain areas locally.
- Over the last 3 – 4 years two companies have been trialling the extraction of lithium from areas near Roche, Restowrack, Treviscoe and Trelavour pit. These trials have been successful and there are now plans for a pilot scheme to take the trials to the next level. If successful this could mean that there will be a fully operational commercial venture within the next 3 – 5 years.

Cllr Taylor asked what the potential involvement from Cornwall Council in this venture is. Cllr Taylor was assured that at this present time it was not anticipated that Cornwall Council would be involved. Cllr Taylor also asked if the companies involved would be paying tax on the potential profits from the mining within the UK. This was confirmed at the present moment.

The General Manager went on to inform those present of recent trespass issues that Imerys have been experiencing and that these matters seem to have escalated in recent weeks, from general trespass, to people entering the buildings where people are working. These matters have been reported to the police and further action is being taken in one case.

Cllr Clarke thanked the Imerys General Manager for attending the meeting and for the information that has been provided.

b) Cornwall Councillors Report:

Cllr Cole's report was circulated prior to the meeting a copy of this report can be found here: [July 21 Report](#). No questions were raised in response to this report.

85/21 To sign the minutes of the Ordinary Council Meeting on Tuesday the 1st June 2021.

Resolved - To sign the minutes as a true and accurate record of events as agreed at the consultation meeting on the 6th July 2021.

86/21 To note the minutes from the following meetings and adopt the recommendations therein:

Cemetery Committee Meeting – Contractor agreed for the installation of fencing. Purchase of a plaque for a bench within the cemetery grounds. Entry into the Cemetery of the year awards. Removal of unauthorised kerb edging.

Finance Staffing General Purpose & Audit - increase in petty cash float, review of the Financial Regulations, Vexatious Complaints Policy approved, Reporting Procedures approved, website provider agreed, increase in tariffs from Barclays Bank agreed, grant application approved, transfer of budget for the Playing Field Trust agreed, increase in budget for staff costs agreed, Terms of reference for the Staffing Committee.

It was resolved – To accept the recommendations from both meetings. Proposed by Cllr Lodomez seconded by Cllr Taylor all in favour.

87/21 Matters Arising – Information only.

Cllr Mrs T Edmunds asked for an update on the parts required for the spy glasses and the transfer of the Parish Council website.

The Clerk informed that the spy glasses have been repaired by our staff, and the process for the transfer of the website has not yet been started.

88/21 To agree the delegated decisions made over the past month.

[Decisions made under the scheme of Delegation during July 21](#)

It was **Resolved** – To approve the decisions made. Proposed by Cllr Taylor seconded by Cllr Mrs T Edmunds all present in favour.

89/21 Clerks Report:

Clerks Report August 21

90/21 Update on the Tourist Information Boards and to agree the text.

Final draft of the text to be forwarded for email agreement.

91/21 To discuss the Queen's Platinum Jubilee and put forward suggestions to mark the event.

The Clerk informed of a webinar attended regarding the planned events for the Queen's Platinum Jubilee report circulated to all Cllrs.

It was agreed that this should be a community event and suggested community groups be invited to work in collaboration with the Parish Council in arranging a street party.

The Clerk to investigate commemorative coins/ medals to be given to the children at St Dennis Academy.

The Clerk informed that a nationwide Beacon Lighting Ceremony is being planned for the start of the celebrations and suggested that this could possibly be a joint event between St Dennis & St Enoder. A copy of the report provided by the clerk can be found [here](#)

92/21 To agree the Parish Council arranging the Road Closure for the Memorial Parade 2021.

Resolved to organise the road closure for the event. Proposed by Cllr Taylor seconded by Cllr Lodomez all in favour. **Action** – Letter to be sent to the Rally Committee asking for assistance with marshalling for the event.

93/21 To agree the cost of plants for Flanders Field

Resolved – To allow a budget of up to £50 for the plants. Proposed by Cllr Taylor seconded by Cllr Sinnott all in favour.

94/21 To agree the cost of radio hire for the Memorial Parade Road closure.

Resolved – To agree costs of up to £70 for the hire of radios. Proposed by Cllr Lodomez seconded by Cllr Burnett, all in favour.

95/21 To discuss a new dog fouling campaign.

The Clerk highlighted that reports of dog fouling are increasing and put forward some suggestions that may help to alleviate the issue.

These were discussed at length, and it was **agreed** that the Parish Council would trial the promotion of the Pooper Snooper app to ascertain the areas that are badly affected. Once the information has been collected and reviewed further discussion will be held to investigate potential ways to alleviate the issue where practical.

96/21 To agree the Action Plan for 2021.

It was Resolved – To include within the action plan the formulation of a Youth Council, to investigate allotments for the village, to investigate a communal garden, to look at traffic calming in various areas of the village, to improve footpath signage, the improvement of bus shelter and the painting of the bus shelter on Gothers Road. Proposed by Cllr Taylor seconded by Cllr Sinnott all in favour.

97/21 To review St Dennis Parish Council Standing Orders.

Resolved – To accept the Standing Orders with no amendments. Proposed by Cllr Clarke seconded by Cllr Mrs T Edmunds all in favour.

98/21 Update on the telephone box in Trerice Terrace and to agree quotations for the work.

Deferred – The clerk informed that one of the quotations has been withdrawn and the office is still awaiting a reply for the Probations Service. New quotes to be acquired for the work.

99/21 To discuss the provision of a Youth Council.

This was discussed at length, and it was agreed that the office will arrange meetings with various youth groups and the school for Cllr to attend and discuss the formulation of a Youth Council within the Parish.

100/21 To agree the supplier for the provision of electric in the Playing Field.

Resolved – To use EDF for the electric supply. Proposed by Cllr Burnett, seconded by Cllr Lodomez all in favour

101/21 To discuss the Community Action Day being organised by Ocean Housing.

It was agreed that Cllr Clarke and the Clerk will attend as representatives of the Parish Council. Cllr Clarke advised that she had put Cornwall Cllr Cole's name forward as an invitee to the event. Other Cllrs to attend if available.

102/21 To discuss the land between Dunstan Close and School Lane.

The Clerk reported that two responses have been received so far, one in favour of having a wildflower meadow to attract wildlife, the other suggestion put forward was to use the area as an overflow car park.

As there is no vehicular access to the area the second suggestion has been ruled out.

The owners of the land have been contacted and if agreed they would be receptive to the Parish Council discussing further the possibility of taking over the maintenance of the area.

It was **Agreed** – To run a parish consultation with parishioners to ascertain if this proposal would be supported by the community.

103/20 To identify and agree buildings, monuments, sites, places, areas or landscapes to put forward for consideration for the Cornwall Local Heritage List.

Cllr Cole gave further information regarding background of the Cornwall Heritage List and will forward a list of buildings and sites already covered within this list to the office for circulation to all Cllrs. Suggestions for buildings to add to this list to be formulated via email. Article to be put on the website/Facebook page to encourage members of the public to put forward suggestions.

104/21 Update on Neighbourhood Plan.

A meeting has been arranged for Thursday the 5th August to discuss the next steps this will be followed by a public meeting to organise a steering group for the Neighbourhood Plan.

105/21 Reports from Outside Bodies.

None

106/21 Consultations/Surveys received up to time of meeting.

Meeting to be arranged to put views forward to Cornwall Council as part of a feedback survey.

2023 Review of Parliamentary Boundaries has closed. Further opportunities to agree proposals already submitted will be forwarded in due course.

Peninsula Transport survey – Circulated to all Cllrs and placed on the Parish Council website.

107/21 Highways and Footpaths Matters

- a) Update on footpaths – A meeting is being arranged with Cornwall Council, Sustrans and Parish Council representatives. Dates to be circulated when received.

Footpath Cutting – The clerk highlighted that due to the growth this year complaints are being received regarding overgrown paths. It was suggested that the Council may wish to consider carrying out three cuts this year. The costs for the cutting to date have been forwarded to Cllrs. The clerk gave a brief outline on the expected costs for two cuts per year. Whilst agreement was aired that three cuts may be required this year no decision was made.

- b) Highway Issues – Speed reports circulated to Cllrs. Cllr Cole informed that a new survey is being arranged to monitor the speed of traffic on Hendra Road in the near future.

108/21 Grant Requests

None Received

109/21 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.

Covid updates Town and Parish Council Newsletters – Circulated.

Email Cornwall AONB Latest news and updates – Circulated

Emails regarding Community Action Day - Circulated.

Email received regarding better health adult obesity summer campaign – information added to Facebook.

BRAMM Newsletter.

ICCM Newsletter.

110/21 Financial

- a) To approve July's payments to creditors as circulated.

Cllr Clarke requested an additional cost to be considered for approval at this meeting for the top up of the office mobile phone at a cost of £20.

It was **resolved** – To agree the payment schedule with the addition of the £20 outlined above. Propose by Cllr Taylor, seconded by Cllr Sinnott all in favour.

| Community Account | | | | |
|-------------------|-------------------------|---------------------|-----------|--|
| CHQ No: | Name | Invoice Number | Cost | Reason |
| DD | Sage | 1215796 | £8.40 | Payroll software |
| DD | Google Ireland | 3950917532 | £9.20 | Secure email |
| DD | Microsoft | E0300F2SAQ | £5.52 | Software License |
| DD | Microsoft | | £0.00 | Cllr Emails |
| DP | Barclays Bank | 14th Jun - 12th Jul | £6.50 | Bank Charges |
| BACS | SeaDog It | 4170 | £19.95 | Hosting Fee |
| BACS | HMRC | | | Tax & NI |
| BACS | Wages | | | Staff Costs |
| DD | EDF Energy | | £13.00 | Monthly DD for public toilets |
| DD | suez | | | Waste Collection |
| BACS | Cornwall ALC | 2122-321 | £72.00 | Cllr Finance Training |
| BACS | SLCC | QL199962 | £58.80 | Cyber Awareness e-course staff |
| BACS | SLCC | QL199962 | £58.80 | Cyber Awareness e-course Staff |
| card | Brewers | 286677 | £59.00 | Paint |
| bacs | Trevithick Supplies Ltd | 36052 | £5.95 | Coverall |
| | Grahams Garden | | | |
| bacs | Machinery | 55602 | £20.00 | Duoline |
| bacs | Duchy Cemetery's Ltd | 2335 | £420.00 | Interment Fee |
| Bacs | A1 Tree & grounds Ltd | 1604 | £1,188.00 | Cemetery & Verge Grass Cutting |
| BACS | Cornwall ALC | 2122-370 | £24.00 | Cllr Code of Conduct training |
| BACS | Cornwall Council | IN121586 | £257.77 | Parish Salt Bin |
| Credit | Cornwall Council | CR005836 | -£257.77 | Credit against IN121586 |
| Bacs | Central Cleaning | 202252 | £201.60 | Contract Cleaning Toilets July |
| | | | | Community book pledge for St Dennis |
| BACS | Grant Donation | | £100.00 | Nursery |
| BACS | Queens Garage | | £56.15 | Loose Tools & strimmer fuel |
| BACS | ClayTAWC | 2009 | £17.28 | Room Hire & Photocopying |
| BACS | Dennis May & Sons | | £39.96 | Padlock & Chains |
| BACS | M A Grigg | S77167 | £36.73 | Weed Killer |
| | EDF Energy | | £47.00 | Quarterly charge for Cemetery electric |
| BACS | Holloway Electrical Ltd | 2967 | £156.00 | Electrical Installation (69/21) |
| card | Amazon | | £345.61 | Office Printer |
| card | Amazon | | £14.96 | Cable for Monitor |
| Total | | | £2,984.41 | |

| Playing Field | | | | |
|---------------|------------------|---------------------|------------|-----------------------------------|
| CHQ No: | Name | Invoice Number | Cost | Reason |
| DP | Barclays | 14th Jun - 12th Jul | £6.00 | Bank Charges |
| BACS | TP Tree Services | 2579 | £336.00 | Grass Cutting |
| BACS | DSW | 1232 | £11,220.00 | Groundworks for CCTV installation |
| card | Screwfix | 0721AB172532151 | £23.96 | Anti-climb paint |
| BACS | South West Play | SI-4728 | £772.80 | Safety Surface repairs roundabout |
| BACS | Southwest Play | SI-4729 | £225.60 | Safety Surface repair swings |

| | | | | |
|------|--------------|--------|---------|--------------------|
| BACS | Wisdom Signs | 280721 | £129.60 | Anti-Climb Signage |
| BACS | Wisdom Signs | 190721 | £183.60 | CCTV Signage |

| | |
|--------------|------------|
| Total | £12,897.56 |
|--------------|------------|

| Education Bursary Fund | | | | |
|-------------------------------|-------------|-----------------------|-------------|---------------|
| CHQ No: | Name | Invoice Number | Cost | Reason |
| DP | Barclays | 14th Jun - 12th Jul | £6.00 | Bank Charges |

| | |
|--------------|-------|
| Total | £6.00 |
|--------------|-------|

Grand Total for August

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|-----------|------------|
| 21 | £15,887.97 |
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- b) To approve the bank balances as at 30th June 2021.
Approved proposed by Cllr Taylor, seconded by Cllr Mrs T Edmunds, all in favour.
- c) To agree the staff costs for July £4396.13.
Approved proposed by Cllr Taylor seconded by Cllr Mrs T Edmunds all in favour.
- d) To agree the use of the Parish Council Debit card for petty Cash purchases.
Approved To be reviewed in 3 months. Proposed by Cllr Taylor, seconded by Cllr Jones all in favour.

111/21 Items for the next agenda

Possible item re-installation of re-cycling banks.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

112/21 Confidential items –

There being no other business to be transacted the Chairman closed the meeting at 21.15 pm.

Signed: